



Introduction

As E.S.H. Da Vinci processes personal data for Guests, (External) Members, Beginners, Recreationists and Trainers, this document detailing the processing and storage of personal data, the Privacy Policy needs to be available to all affected, in accordance to the *Algemene verordening gegevensbescherming* (AVG), as entered into Dutch law on the 25th of May 2018.

Regulations regarding the availability and changeability of this document can be found in the E.S.H. Da Vinci House Rules.

Why do we register personal data?

For Guests, we may register personal data, as listed in Section 1.1, to keep in contact and inform you about new upcoming activities. You will only receive an email if you have explicitly signed up to be informed, through an Interest List. Some events, such as the yearly NSK Boogschieten (Dutch Student Championships in Archery), may require us to save additional information with regards to the event. You will be notified of this in a separate document for that event, which you will be required to accept to join the event.

For Members, Recreationists and Trainers, we register personal data to keep track of memberships and registration fees. We also register data to comply to requirements by associated parties, as listed in Section 3

1 List of Registered Data

1.1 Guests and Beginners

For Guests and/or participants to the Beginners' Course, we will may register the following:

Name (First Name, Surname)

Email address

Telephone number

To send emails about upcoming events or the Beginners' Course if requested.

To keep in contact if requested.

1.2 Members, Recreationists and Trainers

For Members, Recreationists and Trainers, we may register the following:

Name (First Name, Surname)

Address (Street, Number, Postcode, City)

Email address

Telephone number

Birth Date

Gender

Nationality

Language

Institution and Study

Required to send letters and invoices.

Required to send official emails for Da Vinci, NHB and SSC.

Required for the official communication method (Whatsapp)

Required by the SSC and NHB.

Only registered if required for the NHB, not stored at Da Vinci.

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Required by the SSC, used for eligibility checks.

Additionally, we may register if you have certain certificates, such as a bar, BHV or EHBO certificate, as those may be required for participation in certain events, or for entering certain areas (such as the bar).



1.3 B.arsysteem

For the B.arsysteem, we will also register a pin code (which is stored as a hash in the database), your balance and a full transaction history of your purchases. The B.arsysteem is an opt-in system, as it is not required for full participation in Da Vinci. With the B.arsysteem you can also get an overview of all stored data, in accordance with your right to view data. If you do not wish to use this system, you can also request your data from the board directly.

2 Photography and Video

Photographic and video materials, taken at Da Vinci, or by Da Vinci members at external, Da Vinci affiliated events, will only be shared outside of the club when permission is obtained from all recognisable persons in the photo or video, in accordance with Dutch regulations.

We will not use photographic or video material for PR purposes without explicit consent of all involved.

Materials made within the association, and only shared within the association, will however be made on the basis of opt-out, instead of the explicit opt-in described above, to make the creation of internal photo albums possible. Those opposed to the internal publication of photos can always indicate their opt-out to the organizer of the relevant event, or the board.

3 Third parties

We'll share your data with the following parties, if necessary: *Student Sports Centre Eindhoven, Eindhovense Studenten Sport Federatie and the Nederlandse Handboogbond*. As Da Vinci is a member of these parties, we can be required to share your data with them.

Data may additionally be stored on the Lassie system by Bureau Moeilijke Dingen, for which Da Vinci and BMD have signed a data protection agreement ("Verwerkersovereenkomst"). Additionally, Google Drive for Non Profits may be used to store data as well, but no sensitive data will be stored here, whenever possible.

Our website is hosted by Neostrada, which may be able to access data stored on the webserver, including emails. However a legal document detailing their obligations under the GDPR is also available, and they will not access our data unless required to do so by law. We do not store information, as described by Section 1.2 on these servers.

No data will be shared to third parties without a data protection agreement stating their exact processing of the data, and the measures taken to protect your data. All third parties will also be listed in this section. These agreements can be requested at the Da Vinci board.